



All exposed person(s) performing work are to confirm each safeguard below.

**Work
Performer**

Initial

SAEP
Initial

4 RED barricades placed at the Arc Flash Boundary and are at least 10 feet from the equipment being worked on (whichever is greater)

Arc Flash			
Arc Flash Energy of the equipment (Calories): NOTE: NO work allowed over 40 calories.			
3 Arc Flash Clothing & Calorie Rating of the PPE to be worn (Shirt, Balaclava, Pant, Hood, Undergarments, Shoes, etc.) Reference HSE0038 Tool 4			
Arc Flash Protection Boundary: Note: On equipment arc flash label			
Qualifications			
Self-assess qualifications, OSHA and Shell qualified	Shell training level: ☐ AEPIT ☐ AEP2 ☐ AEP3 ☐ SAEP Know the voltages in the equipment ☐ Yes ☐ No Know the hazards of these voltages ☐ Yes ☐ No Know the mitigations of these hazards ☐ Yes ☐ No		
Authorization			
Maintenance Supervisor Authorized my work			
Standby Person			
Name:			
Upstream device to de-energize equipment:			
6 Radio / channel or ga-tronics or other communications to be used to summon help:			
Stand by person plan of action:	☐ CPR Certified		
5 Instructed to guard against unauthorized access to work site	☐ Confirmed		
8 Has a shepard's hook ready	☐ Confirmed		
5 Instructed to monitor the work for changing conditions (Reference Stop Work Note below)	☐ Confirmed		
6 Safety Communication for Stop Work:	☐ Verbal ☐ Agreed Hand Signal ☐ Obvious Physical Distress		
Emergency Response Team			
Informed of work to be done and timing	☐ Confirmed		

LOTO Method			
Meter to be tested on known voltage before use on circuit for verification and after to confirm function of meter	☐ Confirmed		
Notes			
	Stop Work Authority can be used by anyone and must be used when: 1. The equipment ID tag does not match the permit. 2. The voltage of equipment to be worked on was not properly identified. 3. Shock protective PPE was not properly worn for the voltage by anyone within the arc flash boundary as part for the work crew. 4. The arc flash energy of the equipment to be worked on was not properly identified. 5. Arc flash PPE was not properly worn for the energy of the equipment, by anyone within the arc flash boundary as part for the work crew. 6. The equipment to be worked on, does not match the drawings for the work. 7. Any other condition change that may increase / change the risk of the work.		
Confirm these controls/safeguards are in place and verified prior to starting work. Stop and seek help if anything changes.			
Signatures			
Electrician Name:	Electrician Signature:	Date:	
Standby Name:	Standby Signature:	Date:	
SAEP Name:	SAEP Signature:	Date:	
OIM/PIC Name:	OIM/PIC Signature:	Date:	
If > 300 Volts			
Electrical Technical Authority (TA) Name:	Electrical Technical Authority (TA) Signature:	Date:	

Energized/Live Electrical Systems

